Director's Message

Another year is upon us, and 2011-2012 is looking to be one of the best yet. We have lots of lofty goals for this season: achieve our 4th consecutive Marching Band Semifinals appearance and make a push to perform at WKU, continue to improve our Symphonic Band & Pep Band, and reminding the world Who W.E. Are. We have a great foundation to build upon and I believe that the talent is in our program for us to achieve all of our goals. Don't Stop Believin' and we can do anything we set our minds to. Remember – Every Minute Matters. Expect more. Demand more. Let’s make the most of every minute and make 2011-2012 our best year ever!

Musically yours,

Johnathan E. D. Cline, Director of Bands
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Directors, Staff, Leadership

Directors
Director of Bands Johnathan Cline (270) 781-1277 x3152
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Marching Band Staff
Color Guard Instructor Sara Phillips
Flute & Clarinet Instructor Rachel Stewart
Saxophone Instructor Matt Lund
High Brass Instructor Kevin Goodnight
Low Brass Instructor Chris Cline

Marching Band Student Leadership
Field Commander Lilli Hendrix
Assistant Field Commander Sarah Walden
Flute Section Leader Kayla Wint
Clarinet Section Leader Leslie Johnson
Alto Sax Section Leader Kalen Tyler
Trumpet Section Leaders John Gray & Sarena Reynolds

Low Brass Section Leader John Kittinger
Tuba & Low Woodwind
Section Leader Angelo Rodriguez
Percussion Section Leader AJ Jordan
Color Guard Captain Sarah Nolte
Color Guard Co-Captain Alisha Gravil

Band Booster Officers & Committee Chairs
President Denise Jordan
Vice-President Chris Gravil
Secretary Lana Blaine
Treasurer Kim Goodwin
Concessions Committee Dana McNeley
Fundraising Committee Nikki Davis
Pit Crew Committee Steve Turner
Sponsorship Committee Michelle
Montgomery
Student Support Sharon Collins
Trip Committee Sheila Tyler
**General Expectations**  
Participation in the Warren East High School Band program is a privilege. Hard work, practice, and dedication are imperative to the success of the program. All students that participate in the program are expected to follow the guidelines laid out in this handbook in order to continue their participation. *Mr. Cline reserves the right to remove any student from the band program at his discretion for failure to meet the expectations outlined in this handbook or any other expectations set forth as a member of the WEHS Band Program.*

**Rehearsal Procedures & Expectations**  
The amount of rehearsal time we have is very limited. We have developed daily procedures to ensure that our rehearsals function smoothly & that we achieve all of our goals. These procedures are:

**Before Class**
1. All students should come to rehearsal with their parts prepared. Rehearsal time is for putting all the parts together, not individual practice!
2. Students shall be in the band room prior to the end of the tardy bell.
3. Students should read the chalkboard or ACTIVBoard to see the rehearsal plan for the day.
4. Students will have three minutes (six when outside for marching rehearsal) after the tardy bell rings to get all materials and be in their seats or place on the field. Students who are not in place at that time will be considered tardy & lose their punctuality point. All tardies will require a tardy slip or teacher's note to be excused.
5. Only instruments, music, and musical supplies (reeds, valve oil, etc.) shall be allowed in the rehearsal area. All personal belongings (books, cases, cell phones, purses, etc.) MUST be left in the provided locker rooms.
6. If the band room is not set up, students are responsible for getting their own chair & stand and set it up in the correct place.
7. Students with questions should write these on the question board on Mr. Cline’s door. These questions will be addressed during class or after class as appropriate.

**During Class**
1. Class shall officially begin when the director steps on the podium for warm-up or the field commander begins fundamental block/warm-up. Anyone not in place shall be considered tardy and lose their Punctuality point for that rehearsal.
2. When the director is on the podium, students are expected to remain silent.
3. Students are expected to remain in their seats (or area on the field) during rehearsal. Percussionists are permitted to stand at their instrument. If a percussionist is not playing on a particular piece, they are to sit quietly until they are playing again or should be setting up for the next piece.
4. When playing, students are expected to play with proper musical posture.
5. Students must have a pencil at all times to mark their music. Students are expected to mark their music as appropriate. Note: **No markings may be made in anything other than pencil!** Markings other than for musical purposes, or markings made in something other than pencil shall be considered damaging the music.
6. While the director is working with another section, students are expected to sit quietly and silently 'air-play' through difficult passages.
7. Students who are using SmartMusic shall go at their assigned time and shall enter & exit the rehearsal area with minimal disruption.
8. Pursuant to WEHS Policy, there shall be absolutely NO technology usage (cell phones, MP3 players, video games, etc.) during class rehearsal. Cell phones may be used during breaks in field rehearsal, but should be left on the sideline during rehearsal.

9. As noted in the grading policy, students shall have three daily points for classroom participation. For inappropriate behavior, the following course of action will be taken:
   a. Verbal Warning
   b. Loss of “Professionalism” point
   c. Write-up / Detention
   d. Parental Notification
   e. Office Referral / Conference

   Any of these steps may be skipped as necessary based upon the severity of the behavior.

After Class
1. Class ends with closing announcements by the director. Students are expected to be silent during this time & remain seated during the school’s afternoon announcements.
2. Students will be given time before the bell rings in order to put their materials (instrument, music, etc.) away in their proper places.
3. All stands shall be placed correctly in their racks at the end of rehearsal.
4. Students shall, upon request of the director, stack their chair. This will normally take place on Tuesdays & Fridays.
5. After gathering their belongings, students shall return to their seats until the bell rings. Students shall not gather by the door to wait for the bell to ring.

Performance Expectations
The Raider Band is responsible for performing at various events. Some of the events for which we are responsible include:

- Concert Band Performances
- Concert Band Festival
- Marching Band Competitions / Hosted Events
- Graduation
- Home Football Games & All Tournament Games
- Home Basketball Games & All Tournament Games
- Parades
- Pep Rallies

Any other performances as requested by the WEHS Administration

As a member of the Warren East High School Raider Band, you are expected to be set a good example and represent yourself, your peers, and your school in a positive manner at all of these events. The following guidelines have been developed in order for us to represent ourselves well:

- No negative attitudes or language (e.g. profanity) allowed!
- Students will stick together and travel in a single-file line.
- All students shall abide by all Warren County and Warren East policies at all times.
All performances are considered mandatory unless otherwise noted. In order for an absence to be excused, a Student Excuse form must be submitted prior to the performance, except in cases of extreme emergency, in which case, a student should make every effort to contact the director prior to the performance and must have a written note signed by a parent (with contact number) at the next class meeting. These notes will be verified.

ANY STUDENT MISSING A MAJOR PERFORMANCE WITH AN UNEXCUSED ABSENCE WILL IMMEDIATELY BE REMOVED FROM THE BAND PROGRAM AND WILL RECEIVE A FAILING GRADE FOR THE QUARTER. NO EXCEPTIONS! Major performances shall be defined as all concert band performances, including Concert Festival, all marching band contests (including the Raider Invitational), and Graduation. For missing any other performance with an unexcused absence, students shall receive a zero and not be allowed to make up any points.

Calendar
Students will receive a full-year calendar of all known band and music department events. A copy of the calendar will also be posted in the band room and on the band website. While every effort has been made to ensure that all events are listed in this calendar, there will be some events that pop up throughout the year that are not included. You will be given as much advance notice as possible for these events. Participation in these events is expected and is included in your grade. (See “Grading Policy”.) Work will not be considered an excuse for not attending these events.

Band Fees
In order to participate in the Warren East High School Band, students will be required to pay a band fee at the beginning of the year. This fee will be used to cover the expenses in running a band program, such as paying for band camp staff, contest entry fees, instrument purchases, etc. The fees for the 2011-2012 school year shall be $175 or $250 per student and were due by Monday, August 01, 2011, unless prior arrangements had been made with Mr. Cline. Students with outstanding fees shall be put on the Warren East High School Debt List and shall not be allowed to attend prom nor participate in graduation until all fees are paid.

Special Notes:
• Families with two or more students shall pay $175 for the oldest student and $100 for each additional student.
• All Color Guard students shall pay total band fees of $250 to help cover the additional expenses of participation in color guard. The family discount cannot be applied to color guard students.

Instruments
Having quality instruments is a very important part of band participation. Each student is expected to have his or her instrument in working order every day. Students without working instruments will not be able to participate on a particular day, and will lose their preparedness & participation points for that day. (See “Grading Policy”.)

Some instruments, such as bass clarinets, bassoons, euphoniums, horns, tubas, and percussion equipment will be checked-out to students that play those instruments free of
charge. These students and parents will be expected to sign a contract regarding their usage of these instruments.

Uniforms
To promote a sense of uniformity and cohesiveness as a group, we will be in some form of uniform at all of the events we attend. The uniform for each type of event is listed below:

- **Marching Band Events**
  - Full Uniform: Helmet & plume, Jacket with gauntlets, Bibber Pants, Black Socks, Black Marching Band Shoes
  - Alternate/Casual Uniform: Band t-shirt, Blue Jean shorts/pants, Tennis Shoes

- **Concert Band Events**
  - Solid Black Shirt (no writing), Solid Black Dress Pants/Skirts (no jeans), Black Socks, Black Dress Shoes (Women may wear solid black dresses.) Concert attire may be changed by Mr. Cline, depending on the concert.

- **Pep Band Events**
  - Pep Band T-Shirts, Blue Jean shorts/pants, Tennis Shoes

Students MUST have the correct uniform for each performance. Failure to show up in the correct uniform shall result in the student not being allowed to perform and given a zero for missing the performance. Please make plans to have the correct uniform attire!

Uniform Code
In order to represent us in a positive manner, students will be expected to conform to the following uniform code:

- All parts of the uniform (jacket, pants, helmet, gloves, gauntlets, shoes, socks, etc.) are to be worn at all times. Helmets and jackets may be taken off as a group at the director's discretion. Jackets are to be fully zipped at all times.

- While in uniform, students may not engage in the following:
  - Foul Language
  - Negative Comments toward another person or group
  - Chewing Gum (Casual uniforms only at Director's Discretion)
  - Marching Band Uniform Only: Eating Food/Drinking Soda

Uniform Care
As a part of the Marching Band, you will be assigned a uniform consisting of the following items (Color Guard will be assigned a different uniform based on the show theme for the year):

- Jacket
- Bibber Pants
- Shako (Hat)
- Plume
- Gauntlets
- Gloves (1 pair)
- Shoes (purchased by student – see below)

These uniforms cost over $400 EACH. Students are required to return the uniform in the condition it was issued. Any student damaging a uniform, or losing any assigned part of the uniform, will be required to pay for repair or replacement of the damaged items!
Students are responsible for purchasing their own marching band shoes. This will be at a cost of approx. $30.00 per pair. We will be using the same shoes as last year. If you have a pair of shoes, you do not need to purchase a new pair unless yours are in poor condition, or you need a new size. A limited number of shoes are available to check out for students with financial difficulties. Please see Mr. Cline regarding this. Color Guard members will be required to purchase separate color guard shoes. Please see Mr. Cline for more details.

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**Band Room Care**

With the large number of students in our band, it is everyone’s responsibility to ensure that personal belongings are put away and the band room is kept clean. Please note the following guidelines:

**Lockers**

Each student is assigned a locker for his or her belongings (instruments, supplies, music, etc.) in Room 602 or 604. Students with larger instruments are also assigned an area for their instruments. These lockers are not to be used as your school locker. Students will not be allowed to enter the band room at any time during the day (other than band class) to access their locker.

It is strongly recommended that students purchase a lock for their locker. If a lock is purchased, Mr. Cline must receive a copy of the combination or key. These lockers are provided as a courtesy to you, and are a privilege that may be revoked if necessary. Mr. Cline, the Warren East Band, nor Warren East High School shall be responsible for any lost, damaged, or stolen items.

**Personal Belongings**

- Personal belongings MUST be left in your assigned locker or school locker as to not clutter the room or be a distraction during rehearsal.
- Instrument cases MUST be left in your assigned locker or assigned space.
- **NO** personal belongings (books, cell phones, purses, etc.) shall be allowed in the band room during rehearsal.
- Any personal belongings left in the band room or any auxiliary room at the end of the day will be confiscated and/or thrown away. **DO NOT LEAVE THEM!**

**Band Room Guidelines**

- No Food or Drink will be allowed in the band room at any time (except for water in bottles).
- Stand racks are not to be moved.
- You are expected to clean up after yourself. If you make a mess – clean it up!!
- Stack your chair and put away your stand when asked.

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**Supply List**

In order for our rehearsals to go smoothly, each student will be expected to have a few essential supplies readily available during rehearsal. These supplies include:
**Everyone**

- Sharpened Pencils (minimum of 2)
- Music Folder (provided by school) with the following:
  - Music
  - Method Book
- Pep Band Folder (provided by school) on Pep Band Days
- Lyre (purchased by student) on Pep Band Days

**Woodwinds**

- Extra Reeds* (a minimum of 2 *working* reeds at all times)
- Cork Grease*
- Polishing Cloth
- Swab Cloth
- Bore Oil*
- Neck Strap (optional)

**Brass**

- Polishing Cloth
- Mouthpiece Brush
- Tuning Slide Grease*
- Valve Oil* (all but trombones) / Slid-O-Mix* (trombones only)
- Rotor oil* (if you play an instrument with rotors)
- BERP

**Percussion**

- 1 pair Vic Firth SD-1 Snare Drum Sticks
- 1 pair of marching percussion sticks (drum line members)
- Practice Pad

* These items are available for purchase through the band office. Prices will be posted.
** School-owned sticks will be for use by the entire percussion section. **Students are responsible for any lost or damaged sticks at the cost of replacement!**

**Music**

The school will provide marching, concert, and pep band music at no cost to the student. It is the student’s responsibility to keep up with their music! The following guidelines have been established regarding music:

**Concert Band & Jazz Band**

Students will be provided with a folder and original copies of music (if available). At the end of each concert cycle, the music will be collected and new music passed out. At the end of the school year, each folder will be collected. If lost, the student will be charged $10.00 *per piece* of music to order a replacement part and $25.00 for a replacement folder.

**Pep Band**

At the beginning of the year, students will be assigned a numbered flip-folder with copies of the year’s pep band music. At the end of the year, each folder will be collected. If lost, the
student will be charged $10.00 for a replacement flip-folder and pages and $0.25 per piece of music for replacement copies.

**Marching Band & Other Ensembles**
Students will be given one copy of each piece of music. If lost, students will be charged $0.25 per piece of music for replacement copies.

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**Grading**
Band students shall be graded via the following policy and scale:

**Grading Policy & Scale**

<table>
<thead>
<tr>
<th>Category</th>
<th>Weight</th>
<th>Grade Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Attendance</td>
<td>35%</td>
<td>A = 90.00% - 100.00%</td>
</tr>
<tr>
<td>SmartMusic Playing Assignments</td>
<td>25%</td>
<td>B = 80.00% - 89.99%</td>
</tr>
<tr>
<td>Quarter Exam</td>
<td>20%</td>
<td>C = 70.00% - 79.99%</td>
</tr>
<tr>
<td>In-Class Participation</td>
<td>15%</td>
<td>D = 60.00% - 69.99%</td>
</tr>
<tr>
<td>Daily Work &amp; Other Assignments</td>
<td>10%</td>
<td>F = 0.00% - 59.99%</td>
</tr>
</tbody>
</table>

**Grading Policy Descriptions**

**Performance Attendance (35%)**
Due to the ensemble nature of band, it is important that all students are at all scheduled events. This includes being on time & in appropriate uniform. Students arriving late or leaving early shall lose a portion of their grade based on how much time they miss.

**ANY STUDENT MISSING A MAJOR PERFORMANCE WITH AN UNEXCUSED ABSENCE WILL IMMEDIATELY BE REMOVED FROM THE BAND PROGRAM AND WILL RECEIVE A FAILING GRADE FOR THE QUARTER. NO EXCEPTIONS!** Major performances shall be defined as all concert band performances, including Concert Festival, all marching band contests (including the Raider Invitational), and Graduation. For missing any other performance with an unexcused absence, students shall receive a zero and not be allowed to make up any points.

Students shall be expected to follow the Performance Expectations listed at the beginning of this handbook at all performances.

For Basketball games, including Tournament games, students will be split into two equal bands based on instrumentation. Students will be expected to attend their group's games, and each band will be responsible for the same number of games. Each game attendance will be worth 25 points.

If a student is unable to attend one of their games, they are responsible for finding a substitute from their section or another section with Director’s permission only. Grading for substitutes is as follows:

- Students missing a game with a substitute will receive a 0 for that game, but may attend an extra game to make up the points.
- Students missing a game without a substitute will receive a 0 for that game and will not be allowed to make up the points.
- Students serving as a substitute will receive 10 points extra credit, unless they are making up a missed absence.
• Students not serving as a substitute, but still wishing to play extra games may come for 5 points extra credit.

**SmartMusic & Playing Assignments (25%)**
Students shall be assessed on their playing performance through the use of SmartMusic. Students will have a minimum of 15 minutes of in-class time per week to use SmartMusic, but are encouraged to have their own subscription so that they may practice at home. Subscriptions are available at [http://www.smartmusic.com/](http://www.smartmusic.com/) at a cost of $36.00 for a 1-year subscription.

Beginning in 2011-2012, differentiated instruction shall be offered based on a student’s grade level:

- **Freshmen:** Major Scales & Scales in Thirds – 1 Octave, Natural Minor Scales & Scales in Thirds – 1 Octave
- **Sophomores, Juniors & Seniors:** Natural Minor Scales & Scales in Thirds – 1 Octave, Harmonic Minor Scales & Scales in Thirds – 1 Octave
- **All Students:** Play-By-Ear, Sightreading, Assignments from Concert Pieces & Marching Show

All assignments will be submitted with a recording. Mr. Cline will listen to these recordings and reserves the right to revise the grade higher. All assignments are due by their assigned due date. Students failing to turn in an assignment shall be given a one-week extension where they may turn in an assignment for half credit. Any assignments still incomplete after that time shall not be accepted and a zero will be given – no exceptions.

**Quarter Exam (20%)**
At the end of each quarter, students will be given a written and/or performance examination to gauge their learning throughout the semester. All performance examinations will be given through SmartMusic.

**In-Class Participation (15%)**
Students can earn up to three (3) points each day (1 point each for the following) for their in-class participation.

1. Punctuality (In seat with instrument & materials 3 minutes after tardy bell / on field in attendance block 6 minutes after tardy bell for marching band).
2. Preparedness (Having all materials – pencil, instrument, music, homework, etc.)
3. Professionalism (Classroom performance – preparing parts for rehearsal, sitting quietly while Director is working with other sections, etc.)

**Daily Work & Other Assignments (10%)**
Students will be routinely assessed through weekly vocabulary quizzes, random materials checks, and occasional other assignments. These will have a specified due date. No assignments shall be accepted after the due date has passed.

**Extra Credit**
Students may receive 5 points extra credit in the Classroom Participation category (up to a maximum of 25) for attending pre-approved area arts events. Students will be asked to submit a one-page report (typed, double-spaced), to be received within one week of event attendance, along with a program from the event in order to receive the extra credit.
Performance Opportunities

Required Ensembles
The Warren East High School Band student has the opportunity to participate in a number of ensembles and performing groups. All students are required to participate in Symphonic Band, Marching Band, and Pep Band, and each ensemble will be a part of the student’s grade. (See “Grading Policy” for more details.) The Symphonic Band will also be split into two smaller groups: Wind Ensemble & Concert Band. Students will be assigned to these groups based upon their fall audition.

Symphonic Band
The Symphonic Band is the primary performing group at Warren East High School. Meeting daily throughout the school year, the Symphonic Band performs a wide variety of literature each semester. The Symphonic Band performs a minimum of four concerts each year, two during each semester. The Symphonic Band also performs yearly at the KMEA Third District Concert Festival in April, and the Warren East High School Graduation at the end of the year.

Marching Band
The Warren East Raider Marching Band competes with other marching bands as a part of Class AAA of the Kentucky Music Educators Association Marching Band Championships. The marching band rehearses from July through November and meets both during school and after school (Tuesdays & Thursdays from 3:00-5:30). The ensemble performs at halftime of the football games, as well as on Saturdays at band competitions. It also supports the community by performing annually in the Bowling Green Veteran’s Day Parade, the Smiths Grove Christmas Parade, and the Bowling Green Christmas Parade.

Pep Band
The Warren East Pep Band plays a variety of classic and contemporary pop songs in support of the varsity boys’ and girls’ basketball and football teams, and performs at all home and tournament games. For basketball games, students will be assigned to either the Blue Band or Gold Band and will be responsible for their band’s performances. (See “Grading Policy Descriptions”).

Wind Ensemble
The Wind Ensemble is a smaller group of students who will play a minimum of one piece on each Symphonic Band concert. The Wind Ensemble will primarily play advanced Grade V & VI literature. Membership is selected based upon the Fall Symphonic Band auditions, and will consist of the top players in each section. The Wind Ensemble will allow these students an opportunity to work on advanced musicianship skills through performance of more difficult and independent literature.

Concert Band
The Concert Band is a smaller group of students who will play a minimum of one piece on each Symphonic Band concert. The Concert Band will primarily play Grade III & IV literature. Membership is selected based upon the Fall Symphonic Band auditions, and will consist of all students not selected for the Wind Ensemble. The Concert Band will provide an opportunity for younger students to play upper parts and demonstrate independence through performance.
Voluntary Ensembles
Other ensembles and performing groups offered include Brass Quintet, Color Guard, Indoor Percussion Ensemble, Jazz Band, Percussion Ensemble, Winter Guard, and Woodwind Quintet. Participation in these groups is on a voluntary basis.

Color Guard
An integral part of the Raider Marching Band, students in the fall semester have the opportunity to trade in their instruments for flags and participate as a part of our color guard. Tryouts for color guard will be in April or May of the preceding year. Note: Students that are not enrolled in Band may audition for a spot in the Color Guard during spring auditions. These students will be expected to attend all rehearsals. Failure to do so will result in forfeiture of their spot.

Indoor Percussion Ensemble
Students will have the opportunity to join the Indoor Drum Line during the second half of the fall semester. The Indoor Drum Line is directed by Mr. Leavell, and is an auditioned group. Students selected will have to pay a fee to participate in order to cover travel, uniforms, music, props, etc. Specific information will be available toward the beginning of the second quarter. Auditions will be held, and are open to all students in grades 8-12.

Jazz Band
In the spring semester, students will have the opportunity to be a part of the Warren East Jazz Band. The Jazz Band rehearses from 3:15-4:30 on Mondays during marching season and 3:15 to 4:30 on Tuesdays and Thursdays after marching season. The Jazz Band will perform on at least one concert each semester.

Brass Quintet
In the spring semester, five students (two trumpets, one horn, one trombone, one tuba) will be selected to perform in a student-led brass quintet. Selection will be based upon spring chair placement results in order of first right of refusal. This ensemble will meet on Wednesdays during the school day and will perform on both the March and May concerts.

Woodwind Quintet
In the spring semester, five students (one flute, one oboe, one bassoon, one clarinet, one horn or saxophone] will be selected to perform in a student-led woodwind quintet. Selection will be based upon spring chair placement results in order of first right of refusal. This ensemble will meet on Wednesdays during the school day and will perform on both the March and May concerts.

Chamber Winds
Other chamber groups (i.e. trombone quartet, flute trio, saxophone ensemble, percussion ensemble) may be formed at the director's discretion based upon student interest and instrumentation. These ensembles will meet at minimum one hour per week after-school.

Additional Performance Opportunities
Additionally, students will have the opportunity to participate in activities outside of Warren East High School. These opportunities include: All-District, All-State, WKU Honors Band, Solo & Ensemble. Participation in these activities is highly encouraged.