



**Warren East High School  
School Based Decision Making Council**

**May 26, 2020 - 3:30pm**

**Regularly Scheduled Meeting Minutes**

1. The meeting was called to order at 3:30
2. The roll was taken and all were present except for Mr. Combs.
3. The council approved the minutes from the April 28 regularly scheduled meeting after a first motion by Mr. Stuckey, a second motion by Ms. Croney and a consensus vote.
4. No public comment given.
5. Non-Instructional
  - a. The council held a second reading of a proposed change to the SBDM Policy on Field Trips to include the phrase “if required by board policy” under item 4 of the policy. (See amended policy statement below.)
    - 4) Newly signed permission and medical forms (*if required by board policy*) must be given to the assistant principal and school nurse *two weeks* prior to the field trip. Forms must be signed by the parent or guardian of the student. It is highly suggested that a statement be included on the permission form that if a student is deemed ineligible to attend the field trip that the student will still be responsible for the cost of the field trip.
  - b. Due to Covid-19 affecting schools, a revised 2020-2021 Professional Development Plan was presented and approved by consensus after a first motion by Cyndi Mann and a second motion by Mrs. Miller.
  - c. The council reviewed SBDM Policies 16, 17, 18, 19, 20, 21, and 22.
  - d. The council reviewed and approved a renewal agreement for branding and licensing with Varsity Brands after a first motion by Mrs. Harrell, a second motion by Mrs. Mann, and a consensus.
  - e. The council reviewed and approved a request for personnel honors. After a lot of positive discussion, Mrs. Harrell made the first motion which was seconded by Ms. Croney. With a consensus vote the request was approved and will be sent to the Warren County Board of Education for final approval.
6. No instructional matters were discussed.
7. WEHS Budget, Field Trip Requests, and Fundraiser Requests
  - a. Informational: Field Trip Requests
  - b. Informational: Fundraiser Requests

- c. A review of instructional resource fund expenditures was completed in April and not necessary.
  - d. After a first motion by Mr. Stuckey, a second motion by Ms. Croney, the council approved the Year-to-Date Budget by consensus.
8. No new business was discussed.
  9. Closed Session
    - a. After a first motion by Cyndi Mann, a second motion by Ms. Croney, and a consensus vote, the council went into closed session at 4:03pm. The council returned to open session at 4:06 after a first motion by Mrs. Mann, a second motion by Mrs. Harrell, and a consensus vote. At this time, Mr. Williams informed the council he had hired Jennifer Meffert to be the new Allied Health Sciences teacher.
  10. Mr. Williams shared how proud of our school and staff he was throughout the entirety of the NTI process.
  11. The meeting was adjourned at 4:08pm after a first motion by Mrs. Mann, a second motion by Mrs. Miller, and a consensus vote.