

**WARREN EAST HIGH SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL
MINUTES**

A regular meeting of the Warren East High School Based Decision Making Council was held January 29, 2013 in the office of the Principal, Bowling Green, KY. The purpose of the meeting was to consider requests from faculty and students.

CALLING THE MEETING TO ORDER

Mr. Damon Tabor called the meeting to order.

Members present: Angie Anderson, teacher; Jennifer Cooper, teacher; Jonathan Decker, teacher; Tabitha Nunn, parent; and Mr. Tabor.

OPENING BUSINESS

1. The agenda for December 11, 2012, regular meeting, was submitted to council. A request was made to add CSIP and SACS Audit updates to Planning. Following review and discussion, the agenda was approved by consensus, along with the request to add two items.
2. The minutes from November 26, 2012, regular meeting, were submitted to council. Following review and discussion the minutes were approved by consensus.
3. Audience Comment – none

STUDENT ACHIEVEMENT

1. Assessing Student Achievement
 - a. Funding to administer PLAN to freshmen this spring
PLAN will help determine which classes students can take and determine intervention for next year. Funding will come from Novel Star / Freshman Academy, under School Activity Funds. Following review and discussion, the plan to fund the PLAN Test was approved by consensus.

PLANNING

1. CSIP Update
The plan was reviewed. Numbers involved in stating goals were set by the state. Following review and discussion, the CSIP was approved, by consensus, as written.

PROGRAM REVIEWS

No report

BUDGET REPORT

1. SBDM Budget
Board P.O.'s will now be done on-line. Mr. Tabor also reported that the budget is not in the hole in any category.
2. Activity Funds
This account is in good shape; some spring sports are in the hole but will clear up over time.

COMMITTEE REPORTS

1. AdvancEd audit February 19-20
Report is completed in ASSIST except responses to surveys, which will be completed by the time the team arrives. Documents continue to be put in Dropbox for review by audit team.
2. Title IX Audit January 24
Mr. Tabor shared unofficial report. Report showed recommendations which will be taken into consideration.

REVIEW

1. Council Election Procedures

No report – next month

NEW BUSINESS

1. Fund raisers and field trips

Following review and discussion, all fund raiser and field trip requests were approved by consensus.

2. 2013-14 Schedule/Intervention Format

While it does not address needs of the Vocational Department, it was approved by consensus.

3. New Policy for Trophy Case Display

Guidelines for displaying items in the trophy case were submitted to council; this was one of the recommendations for the Title IX audit. Following review and discussion, the guidelines for displaying items in the trophy case were approved by consensus.

4. Athletic Hall of Excellence Policy

Guidelines for establishing an Athletic Hall of Excellence were submitted to council. Following review and discussion, the guidelines for establishing an Athletic Hall of excellence were approved by consensus.

5. Form Distinguished Alumni Hall of Fame Committee

Mr. Tabor suggested this could be accomplished by adding a few members to the Athletic Hall of Fame committee; re-write the by-laws; and set up a nomination form.

Following review and discussion the Distinguished Alumni Hall of Fame Committee was approved by consensus.

6. Personnel recommendation

Consultation for the purpose of filling vacant position:

Closed Session: Mr. Tabor made the motion pursuant to the provisions of KRS 61.801 (1)(f) that the council go into closed session for discussion which might lead to the appointment of needed employees. The motion was approved by consensus.

The council came back into open session.

1. Selection of an Volleyball Coach position:

Mr. Tabor informed the council that he would be recommending to the superintendent that Shelia Yokley be employed to the Volleyball Coach position for the 2012-2013 school year.

NEXT MEETING

The next meeting of the WEHS SBDM Council will be held February 26, 2013, at 3:30 p.m. This will be a regular meeting.

MOTION TO ADJOURN

A motion to adjourn was made by Mr. Tabor. The motion passed by consensus.

Respectfully submitted,

Gwen H. Warren