

**Oakland Elementary
SBDM Special Meeting Minutes
July 16, 2018 @ 2:00pm
Oakland Elementary Office**

1. Call to Order- 2:02 p.m.
 - o Council Members Present: Dee Anna Crump (Chair), Haley Cummins (Teacher), Jordan Watt (Teacher), James Canedy (Parent), Dana Matukas (Parent)
 - o Council Members Absent: None

2. Set Agenda- As presented

3. Selection of Vice Chair and Secretary
 - o Vice Chair- Molly Grimes
 - o Secretary- Haley Cummins
 - o Motion- J.W., Second- J.C.
 - o Approved by consensus

4. Approval of Minutes
 - o May 9, 2018
 - o May 18, 2018
 - o May 31, 2018- Change District Internationalist to District Interventionist
 - o July 2, 2018
 - o Approved by consensus

5. Approval of Master Schedule
 - o Art and Guidance will rotate weeks- A and B weeks
 - o When related arts teachers have breaks that are not planning and lunch they will be working with kids in the classrooms or lunch buddies.
 - o Motion to approve- D.M., Second- H.C.

6. Approval of School Map and Usage of Space
 - o Every space available is being used
 - o Motion to approve- J.C., Second- M.G.

7. Approval of Family Handbook for 2018-2019
 - o District attendance policy has changed- only accepting up to 5 parent written notes- if doctor's notes are not in within the week period, it will be counted as unexcused.
 - o Approved with following changes- dates, parent volunteer, and volunteer training for field trips
 - o Motion- J.C., Second- J.W.

8. Approval of Surrogate Principal to Sign Purchase Orders
 - o First- Molly Grimes, Second- Julie Gardner, Third- Stephanie Elder
 - o Motion to approve- H.C., Second- J.C.

9. Budget Review
 - o Budget is in good standing
 - o Using carryover money, have not touched this year's money

10. ESS Update
 - o Purchased recipe for reading for primary, CARS and STARS grade level assessment sets, science kits for check out

11. Consultation for Hire- pursuant to the authority of KRS 61.180(1)(f)
 - o Closed Session - Motion by M.G., Second - J.W
 - o Open Session- Motion by H.C., Second- M.G.
 - o Recommendation for hire:
 - i. Behavior assistant- DeWayne Cowles
 - ii. Kindergarten assistant- Stacie Gleichauf
 - iii. Special education assistant- Molly Cox
 - iv. Computer lab assistant- Angela Reeder

12. Set Regular Meeting Dates for the Year
 - o Regular meetings every other month- September, November, January, March, and May- First Wednesday of the month at 4:30
 - i. September 5th
 - ii. November 7th
 - iii. January 9th
 - iv. March 6th
 - v. May 1st
 - o Will have special meetings as needed
 - o Motion to approve- J.C., Second- H.C.

13. Adjourn- 3:24 P.M.
 - o Motion- J.W., Second- J.C.



Dee Anna Crump, Principal



Haley Cummins, SBDM Secretary