

Drakes Creek Middle School
SBDM Council Meeting Minutes
August 24, 2015

Minutes of Drakes Creek Middle School's SBDM Council's meeting held Monday, August 24, 2015, in the library of Drakes Creek Middle School, located at 704 Cypress Wood Way, Bowling Green, Kentucky 42104.

CALL THE MEETING TO ORDER

The meeting was called to order at 4:00 PM by Mr. Daryl Woods, principal.

Members present: Daryl Woods, Principal, Kate Livchak, Teacher Representative, Sheila Smalling, Teacher Representative, Ginger Travis, Teacher Representative, Holly Bush, Parent Representative

OPENING BUSINESS:

The agenda approved by consensus.

Minutes from June 22, 2015, meeting approved by consensus.

PLANNING:

The election for SBDM Vice-Chair and Secretary was held. Ginger Travis was re-elected as Secretary and Sheila Smalling was re-elected as Vice-Chair.

We are at a student population of 618. Woods requested that we increase classroom cap size to 34. The request was approved by Consensus.

There are no changes to the school floor plan. The 7th and 8th Grades are separated.

No change to staff allocation; we may be allocated another position later in the year based on student population.

BUDGETS

Review Section 6 Budget and Fund 21 reports. We do not want to let any of the Fund 21 accounts be in the negatives. The PBIS account is negative and the instructional general fund is negative.

NEW BUSINESS

Policy and By-Law Review

This year we will need to add a Health and Wellness policy this year. We are waiting on information from Ms. Goff.

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There are no other changes to the policies and by-laws.

Emergency Plan. This is a confidential document. There have been a couple of changes made to the Lockdown procedure to include guidelines from ALICE training.

2015-2016 SBDM Council Elections: PTO has asked for nomination for the 8th grade parent representative that is open. These elections will be conducted next Wednesday, Sept 2.

Building Plans

DCMS is the top priority; we are getting 14 classrooms, 1 science lab, and more bathrooms. The cafeteria will be expanded out to a mutli-purpose cafeteria/auxillery gym.


NEXT MEETING

The next regular scheduled meeting will be September 28, 2015, at 4:00 in the school library.

The meeting adjourned at 4:30 PM.

Minutes submitted by Ginger Travis, Council Secretary

Council Chair's signature


9/28/15