

WARREN COUNTY PUBLIC SCHOOLS

School: _____

School Year: _____

CHECKLIST FOR ENROLLMENT DOCUMENTS

Basic Packet

- WCPS Enrollment Form
- Student Contact and Emergency Information Card
- Proof of Residence (i.e. electric bill, lease agreement, etc.) **or** notarized “Proof of Residence” Form
- Birth Certificate*
- Physical Examination Form completed by a physician
- Current Kentucky Immunization Certificate*
- Agriculture Survey
- Home Language Survey
- Free and Reduced Meal Application **or** Household Income Form
- Student Handbook Receipt and Acknowledgment
- Student Directory Information Notification
- Student Transportation Information and Verification Form
- Copy of custody documents (if applicable)*
- Vision Examination*
- Dental Screening*
- Copy of Social Security Card for verification purposes (optional)

Additional Documents for Pre-School

- Pre-School Eligibility Form
- Pre-School Transportation Needs
- Pre-School Vest Letter to Parents
- HIF with updated NDS

Additional Documents for Kindergarten

- Kindergarten Vest Letter to Parents
- HIF with updated NDS

*KSBA Policy 09.121 AP.1
REH/2015