

**Alvaton Elementary**  
**SBDM Council Special Called Meeting Minutes**  
**May 26, 2020**  
**8:00 AM**  
**via Google Meet**

**Principal: Pauletha Butts**

**Teacher Reps: Amelia Cook, Morgan Meredith, Amanda Willis**

**Parent Reps: Stephanie Vance, Mitchell Walker**

**I. Opening Business**

- A. Ms. Butts called the meeting to order at 8:00am. First motion by, Morgan Meredith second motion by Amanda Willis. Motion approved.
  - B. Review Agenda. First motion by Morgan Meredith. Second motion by Amanda Willis. Agenda was approved.
- II. Ms. Butts went over the Meeting minutes from 5/11/2020.
- A. [SBDM Council Meeting Minutes 5/11/2020](#) Ms. Butts asked for approval of meeting minutes. First motion by Morgan Meredith, second motion by Amanda Willis. Meeting minutes from 5/11/2020 were approved.

**III. Good News Reports**

- A. Technology Grant- Mrs. Tracy Young (grant writer for District) is going to apply for it.  
<https://firstbook.org/coronavirus/intellearning/>
- IV. Ms. Butts discussed the use of building space for the 2020-2021 school year. Ms. Butts informed the committee that we will have five 2nd grade classrooms and 3 6th grade classrooms and all the other grade levels except for pre-k will have 4 classes. However, possibly a 4th sixth grade teacher. Also, we plan to have two resource teachers upstairs. Additionally, third grade will be departmentalized. Amelia Cook made a motion to accept the tentative recommendation for use of space for 2020-2021. Motion was carried and tentative

recommendation for use of space for the 2020-2021 school year was approved.

- V. **Budget Report:** Ms. Butts and council Reviewed the Title 1 Budget and Approved Title 1 Budget. Ms. Butts indicated that we have \$ 181,268.84 in Title 1 funding. We have 1,903.25 to use for parent involvement. Ms. Butts shares the entire Title 1 budget with the council. We will preliminary allocate funds for a fourth 6th grade teacher for the 2020-20201 school year. First motion by Morgan Meredith, second motion by Amanda Willis. Title 1 Budget was approved.
- VI. Based on the Studer parent satisfaction survey, the school's overall mean was extremely high which was 4.45, using a scale of 1 to 5. The lowest of all benchmarks was the statement, My child's teacher regularly receives feedback from school staff on how well my child is learning which was a 4.30, which is still considerably high. However, based on parent feedback with parents wanting more regular feedback about their child's learning, overcrowded class sizes in 6th grade, and based on the Title 1 budget, we believe there is a need for a new certified classroom teacher position, the council agreed to recommend that we use some of the Title 1 funds to allocate a new classroom teacher position. First motion by Morgan Meredith, second motion by Amelia Cook. Approved a request for another classroom teacher position.
- VII. **New Business**
  - A. **New SBDM council members for 2020-2021 school year** are Morgan Meredith (teacher), Cherie Coop (teacher), Sonya Ketchem (teacher), Stephanie Vance (parent), Mitchell Walker (parent), Pauletha Butts (principal)
  - B. Review and update 2020-2021 School-wide PD plans. Amend changes to the PD plan. Due to the safety concerns, we decided to postpone Kagan training for teachers and will be rescheduled for the summer of 2021. In place of the Kagan training, teachers and staff will be responsible for looking at the

District PD schedule or GRECC PD offerings and choose one PD that will benefit their effectiveness and help increase student achievement. Morgan Meredith made a motion to approve the amended PD plan. Amanda Willis seconds. The amended PD plan was approved.

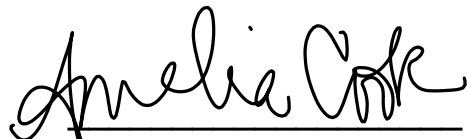
C. WCPS district has a Reopening schools committee

- VIII. Go into closed session. First motion by Morgan Meredith. Second motion by Amanda Willis. Council goes into closed session.
- IX. Come out of closed session. First motion by Morgan Meredith. Second motion by Amanda Willis. Council comes out of closed session.
- X. Ms. Butts made a motion to recommend the following to be hired: Kathy Herndon, for Staff Support Secretary for the 2020-2021 school year, Blair Hanes for Library Media Specialist for the 2020-2021 school year, and Lacey Hickey for Assistant Principal for the remainder of the 2019-2020 school year and the 2020-2021 school year. First motion by Morgan Meredith, second motion by Amanda Willis. All in favor of these candidates being recommended to be hired in these positions. Council all says. All council members voted in favor of hiring these individuals for the positions (6-0).
- XI. Council Comments: none
- XII. Public comments: No public comments
- XIII. Adjourned meeting at 8:29am. First motion to adjourn the meeting by Morgan Meredith, second motion by Mitchell Walker. Motion carried.



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Pauletha Butts, Principal



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Ameila Cook, Secretary