

FOR THE PARENTS OF PRIMARY AND ELEMENTARY SCHOOL STUDENTS

As the parent or guardian of a primary/elementary school student I have read the Acceptable Use Policy for Electronic Resources. I understand that my child may be given access to electronic resources. I understand this access is designed for educational purposes and will be under the direct supervision of a teacher or instructional assistant. Furthermore, I understand the Warren County Public School District has taken reasonable precautions to eliminate access to noneducational controversial material. However, I also recognize it is impossible for WCPS to restrict access to all controversial materials and I will not hold them responsible for materials this student may acquire on the network. I hereby give my permission for my child to access the electronic resources of the WCPS. I further agree that use of these resources shall not include any transaction which may result in criminal or financial liability for the Warren County Schools. If such does occur, the undersigned accepts full responsibility.

Student Name (please print): _____
Parent or Guardian (please print): _____
Signature: _____ Date: ____/____/____
Daytime Phone Number: _____ Evening Phone Number: _____

Acceptable Use Guidelines Summary

(A copy of the complete Acceptable Use Procedures can be found on the district's web site.)

A. Privileges: Access to the electronic resources of the Warren County Public Schools (WCPS) is a

privilege not a right. Violation of the acceptable use policy may result in the immediate loss of any or all network services. In addition, any attempted or executed criminal violations on the network will be prosecuted to the fullest extent of the law.

B. General Responsibilities: The use of your account must be in support of educational and research activities consistent with the objectives of the Warren County School District, access to educationally inappropriate materials is prohibited. Access to or transmission of any material in violation of any federal or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, vulgarity, or material protected by trade secret. Use of your WCPS Internet account to play games (including online multi-user games) or participate in peer-to-peer file sharing (LimeWire, Kazaa, BitTorrent, etc.) is not acceptable. Use for product advertisement or political/religious statements that are not consistent with the educational purposes of the WCPS is inappropriate. In addition, use of electronic mail or WCPS account to buy, sell, or trade personal items is not acceptable.

C. Specific Network and Internet Responsibilities:

1. You may not give your password to anyone.
2. You may not use or alter any one else's account.
3. You may not offer Internet access to other individuals via your WCPS account.
4. You may not break in or attempt to break into other computer networks.
5. You may not intentionally spread embedded messages or other programs which have the potential of damaging or destroying programs or data.
6. You may not destroy another person's data.
7. Purposefully annoying other WCPS or Internet users is prohibited.
8. Harassment as defined in board policy shall not be allowed.
9. All communications and information accessible via the network is assumed to be for the individual consumption of the user, however, privacy is not guaranteed.
10. You may not access social networking web sites using district resources.

D. Specific Electronic Mail Responsibilities:

1. Be polite. Do not write or send abusive messages to others.
2. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
3. Do not reveal the personal address or phone number of other students or yourself.
4. Electronic mail is not guaranteed to be private. Network administrators have access to all mail messages. Any message relating to or in support of illegal activities shall be reported to the proper authorities.

E. Specific Employee Web Site Responsibilities: Web sites created, maintained, and hosted on the electronic resources of the Warren County Public Schools must be used in support of educational and research activities consistent with the objectives of the Warren County School District. All material on district hosted web sites should be considered available for public access and is subject to district policy, additionally, material must comply with all appropriate federal and state laws.

F. Data Access Responsibilities: Warren County Public School information (hereafter data) must be managed, used, and protected in accordance with federal law, state law, and school district policies so as to ensure its integrity, availability, privacy, and confidentiality. Each employee, agent, or affiliate of Warren County schools, who handles data for the purpose of performing his/her job duties, or other functions directly related to his/her contractual affiliation with the district, is a steward of data and is responsible for the proper handling of data resources under his/her control.

G. Rights: In the event of a policy violation, the Director of Technology or school principal may suspend or close an account. Within two weeks, the account holder must be notified in writing of the reason for suspension or termination of an account. The account holder may request an appeal of the decision to close their account. For additional information see board policies found in the Student Code of Conduct, Personnel Policies for Certified Staff, and Personnel Policies for Classified Staff.