

**BRIARWOOD ELEMENTARY SCHOOL**  
**SCHOOL BASED DECISION MAKING COUNCIL MINUTES**  
**September 8, 2020**

1. Call to order - The Briarwood Elementary SBDM council met in regular session on September 8, 2020 at 4:00 pm at Briarwood Elementary School, Bowling Green, KY. Lori Morris called the meeting to order. Members present were Lori Morris, Dawn Long, Crystal Davis, Tasha Martin (via Google Meet), and Linda Sellers. Others present were Scott Jones and Nicholas Long (student).
2. The agenda for the September 8, 2020 meeting was read and a motion to approve was made by Dawn Long and seconded by Linda Sellers. Motion passed by consensus.
3. New 2020-2021 SBDM members were introduced:
  - a. Teachers - Crystal Davis, Tasha Martin, Linda Sellers, & Leslie Smothers
  - b. Parents - Kasey Jo Doggett, Dawn Long, & Brittany Richey
  - c. Principal - Lori Morris
4. Mrs. Morris will distribute the minutes of the May 18, 2020 SBDM Meeting for approval at October's SBDM meeting.
5. Mr. Scott Jones was approved to sign checks from Briarwood account upon Mrs. Morris' absence and approved Mr. Scott Jones to sign necessary documents. Motion to approve was made by Tasha Martin and seconded by Linda Sellers. Motion passed by consensus.
6. Discussion of the 2020-2021 master schedule. Motion to approve the 2020-2021 master schedule was made by Dawn Long and seconded by Crystal Davis. Motion passed by consensus.
7. SBDM budget and expenditures for the current school year were reviewed and discussed. Discussion included several new software purchases.
8. Motion to approve SBDM budget and expenditures was made by Tasha Martin and seconded by Linda Sellers. Motion passed by consensus.

9. Discussion and review of the 2020-2021 Emergency Management Plan. Motion to approve the 2020-2021 Emergency Management Plan was made by Linda Sellers and seconded by Tasha Martin. Motion passed by consensus.
10. Discussion and review of Summer Literacy Academy from June and July. Data has not been released at this time.
11. Discussion and review of Extended School Services (ESS) Program for 2020-2021. Motion to approve the ESS Program for 2020-2021 was made by Crystal Davis and seconded by Dawn Long. Motion passed by consensus.
12. Discussion and review of School Report Card Profile. Motion to approve the School report Card Profile was made by Dawn Long and seconded by Crystal Davis. Motion passed by consensus.
13. Discussion and review of Briarwood SBDM By-laws. Discussion included aligning Briarwood's Bus Removal policy with WCPS's policy and adding video conferencing for consultation. Corrections or additions will be recommended at future SBDM meetings.
14. Dates for 2020-2021 SBDM Meeting were discussed. Briarwood regularly scheduled meetings will occur on Oct 19, Nov 16, Dec 14, Jan 11, Feb 22, Mar 22, Apr 26, & May 17 @ 4:00 pm.
15. PTO happenings were discussed. Plans for a fundraiser kick off on Oct 14, 30 Chromebooks have been purchased, & PTO Membership Drive will begin soon.
16. Audience Comments/Discussions - None
17. Adjournment - Motion to adjourn was made by Linda Sellers and seconded by Dawn Long at 4:47 pm. Motion passed by consensus.

---

SBDM Chairman's Signature

---

Secretary's Signature