

**Briarwood SBDM Meeting Minutes**  
**November 16, 2020**

1. Call to order @ 3:46 pm
  - a. Present - Lori Morris, Linda Sellers, Leslie Smothers, Tasha Martin, Crystal Davis, Kasey Jo Doggett & Scott Jones
2. Approve agenda
  - a. Motion to approve the November agenda made by Mrs. Sellers and seconded by Mrs. Martin. Motion passed by consensus.
3. Approve the minutes of the October 19, 2020 SBDM Meeting
  - a. Motion to approve the minutes of the October 19, 2020 SBDM meeting made by Mrs. Smothers and seconded by Mrs. Davis. Motion approved by consensus.
4. Share SBDM budget and expenditures
  - a. Remaining KETS money, 10 additional Chromebooks have been ordered, and remaining monies discussed.
5. Approve SBDM budget and expenditures
  - a. Motion to approve SBDM budget was made by Mrs. Sellers and seconded by Mrs. Smothers. Motion approved by consensus.
6. Title I budget adjustment approval
  - a. There has been a slight increase in the Title I budget based on free/reduced numbers. Briarwood has moved ½ day RIT staff to full day. Motion to approve the Title I budget adjustment was made by Mrs. Martin and seconded by Mrs. Davis. Motion passed by consensus.
7. Final SBDM allocation approval
  - a. Motion to approve final SBDM allocation was made by Mrs. Sellers and seconded by Mrs. Doggett. Motion passed by consensus.
8. PTO happenings
  - a. PTO events/happenings were discussed and are posted on PTO webpage and social media.
9. Audience Comments/Discussions
  - a. A parent survey will be sent from WCPS concerning the Spring Semester and mode of instruction.
10. Adjournment
  - a. Motion to adjourn at 4:07 pm was made by Mrs. Sellers and seconded by Mrs. Martin. Motion carried by consensus.
  - b. Next regularly scheduled meeting will be December 14, 2020 @ 3:45 pm.

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Principal

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Secretary