

BRIARWOOD ELEMENTARY SCHOOL SCHOOL BASED DECISION MAKING COUNCIL MINUTES

The Briarwood Elementary SBDM council met in regular session on January 13, 2020 4:10 pm at Briarwood Elementary School, Bowling Green, KY. Lori Morris called the meeting to order. Members present were Leslie Smothers, Linda Sellers and Jennifer Martins. Others present included Lori Morris and Terri Suleski.

The agenda for the January 13, 2020 was read and motion to approve by Linda Sellers, seconded by Jennifer Martins. Motion passed unanimously.

Approve the minutes of the November 25, 2019 meeting. Motion for approval was made by Leslie Smothers, seconded by Linda Sellers. Motion passed unanimously.

SBDM budget and expenditures for the current school year were reviewed and discussed. Motion to approve SBDM budget and expenditures was made by Jennifer Martins, seconded by Linda Sellers. Motion passed unanimously and signed by Lori Morris and Terri Suleski.

Review and discussion of the Final Title 1 budget worksheet for the current school year. A motion to approve by Linda Sellers, seconded by Leslie Smothers. Motion passed unanimously and signed by Lori Morris and Terri Suleski.

Update on open positions with all positions filled except one teaching position-waiting on new graduates to interview.

Staffing allocation meeting with finance update-Lori Morris going to January 21st meeting to discuss and will update on the February 2020 SBDM meeting.

PTO happenings: March Madness will be coming up.

Audience comments/discussions. None

Adjournment: A motion to adjourn the SBDM meeting was made by Leslie Smothers, seconded by Linda Sellers. Motion passed unanimously.

Row Morris

SBDM Chairman's Signature

Jerry Sulecki

Secretary's Signature

**SBDM Meeting Agenda
January 13, 2020**

1. Call to order
2. Approve agenda
3. Approve the minutes of the November 25, 2019 SBDM Meeting
4. Share SBDM budget and expenditures
5. Approve SBDM budget and expenditures
6. Approve Title I adjusted budget for 2019-2020
7. Update on open positions
8. Staffing allocation meeting with finance update
9. PTO happenings
10. Audience Comments/Discussions
11. Adjournment

**BRIARWOOD ELEMENTARY
BUDGET BALANCES AS OF JANUARY 13, 2020**

	BUDGET	YTD EXPENSES	ENCUMRANCES	BALANCE
SBDM-SEC 6	\$92,326.50	\$51,889.50	\$14,528.72	\$25,908.28
FUND 21	\$45,971.44	\$31,665.72	\$6,542.56	\$7,763.16
KETS D & E	\$27,504.24	\$25,722.82	\$2,612.93	\$1,781.42
SCHOOL ACTIVITY *				\$11,148.42
* BALANCE AS OF 1/13/20				

Juni Sulaska

**Title I Budget 2019-2020
Final**

015 - Briarwood Elementary School
Final Allocation

\$ 187,339.21

Code	Description	Amount	Narrative Description
0110	Certified Services	\$ 114,177.00	3 Certified full time salaries Sarah Hunton, Harrison Spires and Emily Shaw
0113	Other Certified - Not part of Contract - Extended Days, Stipends		
0120	Certified Substitute		
0130	Classified Salaries	\$ 13,935.60	1 Classified full time salary Chris Fouts; 1 Classified person coming out of E money as well (
0131	Other Classified Salary		
0150	Classified Substitute		
0160	Licensed		
0221	Employer FICA Contribution	\$ 864.01	Benefit for 1 classified employee
0222	Employer Medicare Contribution	\$ 1,857.63	Benefit for 3 certified employees and 1 classified employee
0231	Kentucky Teachers Retirement Systems (KTRS)	\$ 18,388.21	Benefit for 3 certified employees
0232	County Employees Retirement Systems (CERS)	\$ 3,352.91	Benefit for 1 classified employee
0251	KSBA Unemployment - All Employees \$107 per person	\$ 428.00	Benefit for 3 certified employees and 1 classified employee
0260	Workmens Compensation	\$ 247.51	Benefit for 3 certified employees and 1 classified employee
0294	Health Insurance Single-\$8000; Parent Plus-\$10600; Couple-\$14300; Family-\$16000; Cross Reference-\$10000	\$ 23,761.44	Benefit for 2 certified employees and 1 classified employee
0295	Life Insurance (\$12/ person) - Full-time employees only	\$ 48.00	Benefit for 3 certified employees and 1 classified employee
0296	Federally Funded State Administration Fee Full-time employees only - \$100 per person	\$ 352.32	Benefit for 3 certified employees and 1 classified employee
0297	Federal Flex - For employees that waive health insurance \$175 per month \$175 x 12 = \$2100	\$ 2,100.00	Benefit for 1 certified employee
0321	Workshop Consultant		
0322	Educational Consultant		
0335	Professional Consultant		
0338	Registration Fees		
0339	Other Professional Training & Development Services		
0349	Other Professional Services		
0531	Postage		
0533	On-Line Network Services	\$ 5,000.00	Imagine Math Facts and Active Parenting On-line Network service
0581	In-district Travel		
0582	Out-of-district Travel		
0584	Travel out of state		
0585	Meals		
0586	Hotels		
0610	General Instructional Supplies	\$ 926.58	folders, paper, pens, pencils, markers, staples
0641	Library Books		
0642	Periodicals and Newspapers		
0643	Supplemental Books, Study Guides and Curriculum	\$ 1,000.00	Leveled books for struggling readers
0644	Textbooks		
0645	Audiovisual Materials		
0647	Reference Materials		
0650	Supplies - Technology Related (Headphones, Carts, Printer Ink)	\$ 500.00	Headphones including adaptors
0651	Supplies - Technology Devices (Chromebooks, iPads, Computers)	\$ 400.00	1 chromebook
0673	Fees and Registrations		
0674	Awards for Students (other than food)		
0680	Welfare Spending (Food, Utilities, Clothing)		
0894	Field Trips - Transportation Only		
	Total	\$ 187,339.21	

Remaining to Allocate \$ -

PARENT INVOLVMENT - ALLOCATION FROM DISTRICT FUNDS

\$ 1,873.39

0610	General Instructional Supplies	\$ 1,373.39	Reading and Math Kits for Family Reading Night and Steam Night
0616	Food - Snacks Only	\$ 500.00	Cookies and drinks Family Reading Night and Steam night
0643	Supplemental Books, Study Guides and Curriculum		
	Total Parent Involvement	\$ 1,873.39	

Remaining to Allocate \$ -

Approved by SBDM Council:

Date:

Principal Signature:

Secretary Signature:

1/13/2020
Dori Morris
Sirku Sultski

Title 1 Budget Worksheet Briarwood 310E

Enter School Name Here **BRIARWOOD**

Enter Allocation Here \$ **31,158.70**

Code	Description	Amount	
0110	Certified Services		
0113	Other Certified (Not part of Contract)		
0120	Certified Substitute		
0130	Classified Salaries	\$ 12,472.90	
0131	Other Classified Salary		
0150	Classified Substitute		
0160	Licensed		
0221	Employer FICA Contribution	\$ 748.37	Do not edit
0222	Employer Medicare Contribution	\$ 180.86	Do not edit
0231	Kentucky Teachers Retirement Systems (KTRS)	\$ -	Do not edit
0232	County Employees Retirement Systems (CERS)	\$ 2,329.94	Do not edit
0251	KSBA Unemployment (\$107/ person) - All employees	\$ 107.00	
0260	Workmens Compensation	\$ 32.43	Do not edit
0294	Health Insurance	\$ 7,920.48	(Single = \$8503; Family = \$20,603; Cross-Referenced \$10,220)
0295	Life Insurance (\$12/ person) - Full-time employees only	\$ 12.00	
0296	Federally Funded State Administration Fee	\$ 88.08	(Full-time employees only - \$88.08 per person)
0297	Federal Flex		(For employees that waive health insurance - \$175 per month \$175 x 12 = \$2100)
0321	Workshop Consultant		
0322	Educational Consultant		
0335	Professional Consultant		
0338	Registration Fees		
0339	Other Professional Training & Development Services		
0349	Other Professional Services		
0532	Telephone Services		
0533	On-Line Network Services	\$ 7,266.64	
0581	In-district Travel		
0582	Out-of-district Travel		
0584	Travel out of state		
0585	Meals		
0586	Hotels		
0610	General Instructional Supplies		
0616	Food - for adults		
0617	Food -for students		
0641	Library Books		
0642	Periodicals and Newspapers		
0643	Supplemental Books, Study Guides and Curriculum		
0644	Textbooks & Other Instructional Materials -		
0645	Audiovisual Materials		
0647	Reference Materials		
0649	Binding and Repairs		
0650	Supplies— Technology-related –		
0673	Fees and Registrations		
0674	Awards for Students (other than food)		
0679	Other Student Activities		
0734	Technology Related Hardware		
0894	Field Trips -		
	Total (excluding Parent Involvement)	\$ 31,158.70	Do not edit

PARENT INVOLVMENT - ITEMS BELOW MUST TOTAL 1% OF YOUR TOTAL ALLOCATION Do not edit

0610	General Instructional Supplies		
0616	Food - for adults - meetings, professional development, etc.		
0643	Supplemental Books, Study Guides and Curriculum		
0892	Parent Involvement Meeting		
	Total Parent Involvement	<input type="text"/>	Do not edit
	Total Allocation	<input type="text"/>	Do not edit

Approved by SBDM Council:

Date: 11/3/2020
 Principal Signature: [Signature]
 Date: 11/3/2020
 Secretary Signature: [Signature]