

**Briarwood Elementary**  
**Personally Owned Device Policy**  
**REVISED: 2020-2021**



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A Leader in Me Lighthouse School  
Building the Future One Student at a Time

## **Purpose**

Briarwood Elementary School (BES) students are striving to meet 21st century standards in alignment with the school vision of “Building the future, one student at a time.” This plan allows for students to use their personally owned devices (PODs) as an instructional tool during the school day. This policy allows 3<sup>rd</sup>-6<sup>th</sup> graders to bring their personal devices to school for instructional use.

Kindergarten – 2<sup>nd</sup> are allowed to bring their personal devices to school on specific days designated by the classroom teacher.

Briarwood Elementary is in compliance with the Children's Internet Protection Act

(CIPA) to ensure the safety of our students while using the Internet. We utilize a web content filtering solution as well as the Kentucky Department of Education firewall.

## **Allowed Devices**

In order to provide for the best learning experience and protect the security of the school's network, the following devices are the only allowed devices: iPads or iPad minis running iOS 10 or above or Android tablets running 7.0 and above as well as Chromebooks. No phones will be allowed for BYOD. ***Windows devices are not approved devices and cannot be brought to school.***

***Nintendo DS and other gaming devices are not approved devices.***

## **Lost, Damaged and/or Stolen Devices**

BES is not responsible for any lost, damaged and/or stolen personal devices. Students are strongly encouraged to use protective coverings for their devices.

## **Usage Charges**

BES is not responsible for any data charges that your account may accrue while using at school. Students are encouraged to utilize our free wireless network instead of any data plan.

Personal devices will be connected to Briarwood's filtered network. Students should not use data services at school. Briarwood Elementary will not guarantee wireless capabilities on a daily basis due to unforeseen technical issues that may occur.

## **Teacher Rights/Responsibilities**

Each teacher has the discretion to allow the use of personal devices in the classroom. Briarwood Elementary (all faculty) retains the right to collect, examine, and/or search any device for the following reasons:

- ⌘ Suspicion of causing technology/network problems such as virus or Trojan.
- ⌘ Suspicion of a violation of student code of conduct (inappropriate use, harassment, or misrepresentation of information). Students will be required to provide any password to unlock the device. Refusal to do so will result in disciplinary action.

## **Student Guidelines**

Students using personal devices must adhere to the Warren County Student Code of Conduct, Warren County Schools Student Handbook, Warren County Schools Acceptable Use Policy, and the Briarwood's Elementary Acceptable Use Policy for Personally-Owned Devices.

PODs will remain on silent or turned off unless directed otherwise by the teacher. PODs may not be used to cheat on tests, quizzes or assignments. Students may not use PODs for making phone calls or texting. Students may not use the personal device to record or post images, video or audio of other students, Briarwood faculty and/or other persons on school grounds.

Devices may only be used for instructional purposes and the accessing of approved websites, applications, or files. Any use of the device otherwise will be considered a violation of the policy and will warrant disciplinary action.

Students are prohibited from bringing devices on premises that will infect the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized programs. Students are prohibited from any "hacking" type activities.

Printing from personal devices is not permissible at school. All devices must be charged and ready for use prior to school.

## **Recommended Devices**

iPad 4th generation, Air, Air 2, or Pro (running iOS 10 or higher)  
iPad Mini 3 or 4 (running iOS 10 or higher)  
Chromebooks

Warren County Acceptable Use Policy can be found at this link:

<http://www.warrencountyschools.org/userfiles/2632/My%20Files/Oct%202015%20Acceptable%20Use%20Revisions.pdf?id=592881>

## **Bring Your Own Device Usage Agreement**

\*Please complete this page and return to school. Remember this policy is optional.

Student Name: \_\_\_\_\_

Teacher: \_\_\_\_\_

Grade: \_\_\_\_\_

**Devices**

Please list all possible devices your child will bring below.

<b>Device Name</b>	<b>Serial Number</b>	<b>Model Number</b>

*The student listed above is allowed to use their personally owned device at Briarwood Elementary School. The student and parent agrees to adhere to the guidelines outlined in this policy, Warren County Acceptable Use Policy, and Code of Conduct. Any changes to the list of devices should be made immediately by notifying your child's teacher or the school technology coordinator.*

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Date