

**IMPORTANT INFORMATION CONCERNING EARLY DISMISSAL
BECAUSE OF INCLEMENT WEATHER**

During the school year we enter the season when snow and/or ice can hit unexpectedly, and school may be dismissed, prior to normal closing hours. In order to avoid any confusion and unnecessary concern on the part of the children, we are asking for your assistance. Please read this letter, decide on a plan of action for your child, then discuss the plan with your child so that he/she will be aware of what to expect in case of early dismissal.

If we have bad weather, Superintendent Murley's office notifies the media which announces the early closing as soon as we know at Rockfield Elementary. **PLEASE DO NOT CALL THE SCHOOL FOR THIS INFORMATION.**

During early dismissal, we follow our usual procedure for dismissal, just at an earlier time. If your child is usually a car rider, we will automatically assume he/she is a car rider on these early dismissal days.

For those children who ride the bus, if you cannot be at home to meet the bus, perhaps an older brother or sister will have permission to provide childcare until your arrival. If not, then perhaps a grandparent or neighbor could assume this responsibility. Please make the arrangements and inform your child and your child's teacher by completing and returning the form below. **It will not be possible for us to call parents to ask for instructions.** It is of vital importance that the teachers have certain information on hand to know what to do. Please fill out the lower portion of this page and return to your child's teacher tomorrow.

Thank you for your cooperation and support.

Date _____

Student _____ **Teacher** _____

_____ **NO CHANGES IN MY CHILD'S ARRANGEMENTS.**

_____ **MY CHILD HAS BEEN INSTRUCTED BY ME TO DO THE FOLLOWING IF SCHOOL IS DISMISSED EARLY.**
