

Non-Greenwood Guest Application for Winter Formal 2019 Greenwood High School

Greenwood Student

Non-Greenwood Guest

This is a two-sided document. Both sides MUST be completed. All entries must be legible. This form must be delivered to a Winter Formal committee member in person, scanned and emailed to Melanie.Llontop@warren.kyschools.us or faxed to the attention of Melanie Llontop at Greenwood High School (270-842-2037) no later than Tuesday, January 9, 2019.

Attending Greenwood High School's Winter Formal is a privilege. Each guest must be approved by the GHS administration. GHS administration has the right to refuse admittance. GHS will refund to the original purchaser the cost of the ticket for any guest denied admittance. The school is not responsible for any other losses due to refused admittance.

Any person engaging in prohibited conduct will be removed from the Winter Formal. The following rules apply to all Winter Formal attendees, including guest.

- All attendees, including guests, will submit to a search.
- Any illegal substances found will result in criminal charges.
- Anyone suspected of being under the influence of any type of drug or alcohol will be checked by a law enforcement officer. Anyone found to be under the influence will be prohibited from attending the Winter Formal and charged according to law regardless of age.
- Canes are not permitted.
- Everyone in attendance must comply with the guidelines and directives of Greenwood High School personnel.
- No cigarettes, electronic cigarette, lighters, or tobacco products of any type. Any found will be collected and disposed of.
- No outside drinks and no pills of any type are permitted.
- No weapons of any kind. This includes, but is not limited to, pepper spray, mace, knives of any type or anything else deemed a weapon by administration. All items will be collected and disposed of.
- Upon entering Winter Formal, anyone leaving will not be readmitted.
- Winter Formal is a school function and GHS students will receive consequences for inappropriate behavior.

Section 1 – To be completed by Winter Formal committee member

Payment Received From _____

Ticket Number _____ Amount Received _____ Date Received _____

Section 2 – To be completed by GHS student inviting guest

Guest's Parent/Legal Guardian _____ Phone _____

Guest's Current School _____ Grade _____ Birthdate _____ Age _____

FOR GHS ADMINISTRATOR USE ONLY

approved

not approved

By _____ Date _____

Section 3 – To be completed by custodial parent/legal guardian of any guest under 18

I give permission for _____ to attend the Greenwood High Winter Formal.

Signature _____ Date _____

(Signature must be legible to be valid)

Section 4 – To be completed by an administrator at the guest’s current high school or last high school the guest attended.

Guests must have a favorable recommendation from a school administrator of the high school they attend or if they have graduated, the last high school attended. The administrator must complete the following information.

Dear Administrator,

Greenwood High School is requesting that you consider the following conduct prior to making a decision regarding the recommendation of the above student applying to be a guest at the Greenwood High School Winter Formal: *drug or alcohol related activity/violation, threatening or violent behavior and defiance of school officials*. Given the considerations above, please sign in the correct space below.

Guest Name _____ School _____

Administrator Name _____ Title _____

- I recommend that GHS accept the above student as a Winter Formal guest.
- I do not recommend that GHS accept the above student as a Winter Formal guest.

Administrator Signature _____ Date _____

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If you have any questions or concerns, please contact Melanie Llontop, Assistant Principal, Greenwood High school at 270-842-3627 or Melanie.Llontop@warren.kyschools.us