CONSTITUTION AND BYLAWS
OF THE
GREENWOOD HIGH SCHOOL
ATHLETICS
HALL OF FAME
ESTABLISHED  2011

April  2011
Greenwood Site Based Council
Approval

GREENWOOD HIGH SCHOOL
5065 Scottsville Road
Bowling Green, Kentucky  42104
270  842  3627
Article I  Name and Purpose

Section 1  This organization shall be known as the Greenwood HS Athletics Hall of Fame, “GAHOF”.

Section 2  The purpose of the GAHOF is to recognize and honor former student athletes, coaches, and outstanding teams that have demonstrated distinguished results for Greenwood High School’s athletic programs. Also, any individual or group supporters that have made significant contributions to Greenwood’s athletic program should also be considered for Honorable Mention induction. Our goal is to create a greater interest, athletic motivation, and realization of the athletic heritage of Greenwood High School.

Article II  Eligibility

Section 1  - The Athletic Sports are those recognized (sanctioned) by the KHSAA. Athletes (graduated), Coaches and outstanding teams are eligible for induction into the GAHOF. The GAHOF reserves the right to honorably induct an athlete or coach that has demonstrated outstanding performance on the college, Olympic or professional level in a sport that was not offered at Greenwood HS. (Example: Olympic figure skating participant or collegiate coach.) School officials, Individual or group supporters are eligible to be inducted in the category of Honorable Mention into the GHSASHOF. The performance of the athlete, coach or team must be so outstanding that there is no question as to their qualifying for the Hall of Fame. The Nominee must have demonstrated good citizenship in school that is also continued upon graduation as a community person. The HOF Committee reserves the right to void any HOF individual that demonstrates behavior unbecoming of a good community person and law abiding citizen. Statistics and awards should only be that of GHS participation; not from another high school.

Section 2  - An Athletic Hall of Fame is a very prestigious organization that should be respected with a lot of pride. The candidates have a waiting period before being nominated. Candidates must be nominated on an official Hall of Fame nomination form that will include their credentials (statistics, awards, school/community service, contributions and beyond HS graduation). See enclosure 2  A candidate may be self nominated along with another person’s signature.

A. The ATHLETE becomes eligible 5 years after his/her graduating class from Greenwood High School. The athlete needs to have participated at Greenwood for more than half their high school career.

B. The TEAM becomes eligible 5 years after that school year performance. The team is defined as Varsity members only (not JV nor Freshman team).

C. The COACH becomes eligible 5 years after retirement from coaching. An Athletic Director is an extension of Coaching. There is a minimum of 10 years of coaching service time at Greenwood or an untimely death.

D. The SCHOOL OFFICIAL, OUTSIDE INDIVIDUAL or GROUP SUPPORTERS should be considered if they have made ongoing and outstanding significant contributions to any or all of the sports programs at Greenwood High School.

Article III  Performance Levels

Section 1  - ELITE The Elite Athlete has received National or State recognition that is above all other athletes. Examples: USA All American; Mr./Miss Kentucky; McDonalds All American; Gatorade Athlete of the Year (for a particular sport); Senior Athlete of the Year. The Elite Coach has received National or State recognition that is above all other coaches. Example: KHSAA Coach of the Year, A specific Coaches Association Coach of the Year (Basketball), National High School Athletic Coaches Association Coach of the Year and or Finalist, Induction into the KHSAA or specific sport’s Hall of Fame. The Elite Team has won the State Championship, State Runner-up. This includes Tennis Doubles or Relay teams that may also receive State or National recognition. (Distance Medley Relay: USATF elite)

Section 2  - EXTRAORDINARY STATISTICS or RESULTS The Athlete has accumulated career statistics, individual results toward team success, All State, Academic All State (KHSAA and/or coaches association), school records, All Conference (City-County District, Region, Sky) recognition, etc. The Coach has accumulated career
statistics that would include team success as well as individual athletes’ accomplishments (wins-losses, district, region, state championships/runner-up/state placement, All State, Academic All State, records, Conference recognition, etc. The Team has outstanding Region and State success (Basketball: state tournament participation; Track and Field: Regional champion and top 8 state finish – this includes relay teams (top 3 in state); Cross Country and Golf: Regional Champions or Runner-up and/or top 8 state finish; Baseball & Softball: Regional Champions and state tournament participation; Soccer: Regional Champions and State tournament participation; Football: Regional Champions and State Participation; Tennis, Swimming: Regional Champions and top 8 state finish; Volleyball: Regional Champions and State Participation. It should be noted that various positions may not have any statistics to enter the HOF such as the starting offensive lineman in football. These players could be inducted as a group with the following credentials (Example): These 5 linemen were accountable for blocking assignments that allowed the running backs to accumulate 1700 yards rushing and the QB to pass for 1200 yards which allowed the team to finish 10-4 and participate in the final 4 of the State playoffs.

Section 3 - - EFFICIENT and DEDICATED (well above average athlete) The Athlete letters in a minimum of 2 different sports and is an integral part of the team success. They may have been a part of a college program and coached. Their commitment to athletics is apparent throughout a career after high school graduation. They are a quality role model for others and are committed to service projects in National Honor Society, Beta Club, Letterman’s club, etc. They do not quit because of a lack of more playing time. This could be a manager. The Coach may be a career assistant for 2 sports OR a head coach that has had a career of 20 years without many extraordinary statistics or team results.

Section 4 - - INDIVIDUAL SUPPORTER Special individual supporters are those non athletes and non coaches that have made a significant contribution to the school’s athletic program for the benefit of the athletes. This would include, but not limited to: Facility construction, Athletic Directors, Administrators, sporting good dealer, #1 fan, State tournament Cheerleaders, Scorekeeper or public address announcer, etc. These individuals or groups should be inducted as Honorable Mention.

Article IV Awards

Section 1 - - Individual Athlete School receives a plaque with picture and all sports credentials for display in GAHOF with date of induction. The athlete receives a glass statue, sports watch and a GAHOF pin to be worn anytime and especially at any future HOF banquet. (The sports watch has the inductee’s name and date engraved on the back.)

Section 2 - - Individual Head Coach School receives a medal engraved plaque with engraved picture and all sports credentials for display in GAHOF and date of induction. The head coach receives the same and a GAHOF pin to be worn anytime and especially at any future HOF banquet.

Section 3 - - Team School receives a plaque with team picture and team accomplishments engraved for display in the GAHOF and date of induction. The head coach receives a glass statue(one time) a sports watch (one time) with GAHOF (Name and date of induction on back), a GAHOF pin, and team certificate plaque. (A second team induction for a head coach receives a GAHOF pin and Certificate plaque.) All varsity team members receive a certificate/plaque (Enclosure 3) and a GAHOF pin to be worn anytime and especially at any future HOF banquet. The GAHOF committee reserves the right to award the assistant coaches of that team (Plaque, watch or both).

Section 4 - - Special Individual Supporter Schools receives a plaque with picture and credentials for display in the GAHOF with date of induction. The Special Individual Supporter receives a plaque and a GAHOF pin to be worn anytime and especially at any future HOF banquet.

Article V Induction

Section 1 - - The athlete and Coach may only be inducted one time as an individual. It is possible for the athlete to be inducted and then again as a coach because the individual has served in 2 different capacities – as an athlete and as a head coach. The athlete and Head Coach may be inducted as many teams they are a Varsity member or coaching staff member.
Section 2 - Procedure - The Charter members, any GAHOF member, or Board of Director may nominate candidates. The BOD then screens and selects the top candidates (athletes) for the ballot. After the voting, the BOD then tabulates the votes. The Coach and team induction will be selected by the BOD only.

Section 3 - The inductees will be notified well in advance – November 1st. The inductee OR (if deceased) representative must be present for both parts of the ceremony. (Athletic Contest recognition and banquet) If the inductee cannot attend then the committee may want to reserve the right to induct them the following year.

Section 4 - The induction ceremony and banquet date will be announced during September. It is suggested that the week before or after Christmas vacation at a Friday home basketball game be the ceremony and the induction banquet be the next day (Saturday).

Section 5 - The Basketball game ceremony is a brief description of credentials of the inductees.

Section 6 - The Banquet Ceremony agenda: Introduction of inductees, catered meal or buffet dinner, Induction Ceremony: Master of ceremony welcome; Superintendent, Principal, Athletic Director, Introduction of the Presenter for the inductee, Inductee comments/Thank You (limited to 5 minutes), (For team induction the Head coach and 2 captains speak), closing remarks by GAHOF Executive Director.

Article VI Greenwood HS Athletic Hall of Fame Board of Directors

Section 1 -- The Board of Directors shall consist of a Tri-Chairmanship and 6-8 committee chairpersons. All are the voting members of the Board of Directors. Any committee may have assistants. These assistants are NOT voting members of the BOD. Each Board of Director is expected to serve a minimum of 3-5 years. They may serve longer. (Board of Directors shall decide the HOF inductees for the first year.)

Section 2 – Executive Officers

a. Tri-chairpersons - (The HHS Athletic Director or designate; Administrator (present or former); Executive Director (community or former teacher/coach): These members are responsible for overseeing the complete HOF operations. The Tri-chairpersons are accountable for Bylaws, Meetings, Publicity, Membership, 2 must sign checks, Awards, They conduct an orderly meeting and keep on file all sports records and statistics of athletes. The Tri-chairpersons are accountable to assure all nominations are legitimate.

b. Secretary: Recording of minutes, Newsletter (email), Historian. Minutes are to be signed by Secretary and each Tri-chairperson. All correspondence, bylaws minutes and reports are to be preserved on file.

c. Treasurer: The treasure will have custody of all monies in a Booster GAHOF bank Account. Keep accurate account of all income and expenditures; Along with 2 of the Tri-chairpersons – sign checks. A report will be present to each committee member at all meetings.

Section 3 -- Committee Chairpersons: Examples: Banquet/Programs, Fundraising, Program Book, Scholarship, and any other jobs needed for the efficiency of the GHSASHOF. Committee membership (as well as Secretary and Treasurer) is for 2 years – minimum. The term of service starts the month following the HOF induction.

Section 4 -- Duties of the Scholarship Chairperson(s): If finances are available for one male and one female scholarship, this should be presented at the GAHOF banquet.

Section 5 – Duties of Publicity Chairman: Biography for all athletes, coaches, teams and any special supporters being inducted into the GHSASHOF. It is suggested to check with the individual or Head Coach. A write up for the newspaper and Gator Happenings should also be submitted. Especially one month before the Hall of Fame Induction Ceremony so that the public can make plans to attend.

Article V Finances

Section 1 - The initial start up funding is $100 per athletic team. Girls and boys are separate teams.
**Section 2** - The banquet ticket is $10 per person. The inductee is free. It should be noted the cost may increase if the banquet facility has a reservation fee. Every effort should be made to use the treasury money before increasing the cost.

**Section 3** - **Charter Members:** Charter Membership is for individual financial assistance or materials needed (awards, program printing, reduced dinner prices, etc.) to the GAHOF. Donations may be taken anytime throughout the year and especially at the banquet. There is a $15.00 minimum (Green) for an individual, $25.00 (Yellow) for 2 people, $50.00 (Burgandy – family plan) donation for a membership. Enclosure 4. This should be advertised in the GAHOF Banquet program. A charter member is allowed to nominate and vote. They should also receive a certificate of “Thank You” for their generosity. Enclosure 1

**Section 4** - Corporate/Community donations: **Platinum:** $500; **Gold:** $300; **Silver:** $200; **Bronze:** $100; Corporate/Community sponsors do not nominate or vote. Enclosure 4

**Section 5** - Program Advertising: $25 ¼ page; $50 ½ page; $75 full page of advertising in GHS AHOF banquet program. Enclosure 4

**Article VI Meetings**

**Section 1** -- GAHOF Board of Directors shall meet in the GHS Library or other previously determined meeting space. The day and time of the monthly meeting shall be determined yearly by the Board of Directors at the first meeting after the HOF banquet. This will be announced at the GAHOF Banquet. Roberts Rules of Order should exist for any issues. Topic presented, discussion, motion, 2nd, more discussion; vote (in favor, against, abstain).

**Section 2** -- Special meetings may be called by the Tri-chairpersons of the Board of Directors.

**Section 3** -- Committee meetings may be called by the chairperson(s) of each committee and the minutes/notes from each meeting shall be submitted no later than the first Board of Directors meeting following the committee meeting.

**Article V Membership**

**Section 1** – All former athletes are eligible for consideration towards induction into the GAHOF. There shall be no restrictions on charter membership (Article V, Section 3), eligibility, or numbers.

**Section 2** – Athletic HOF Membership entitles the individuals the right to participate in the GAHOF nomination and the voting process.

**Article VI Nomination Forms**

**Section 1** - Nomination forms shall be designed and developed under the direction of the Board of Directors. They will be reviewed by the Tri-chairpersons and approved by the Board of Directors. See Enclosure 2

**Section 2** -- Due Date Nominations forms must be submitted to the Athletic Director or Executive Director by a date to be determined yearly at the first meeting of the Nominations Committee. Submission date determined by the Nominations Committee must be approved by a majority vote of Board of Directors, but in no event shall the submission date in any given year be later than 5:00 p.m. September 1.

**Section 3** --Life of Nomination Forms All valid nominations forms shall remain in a nominations database/pool for an indefinite period of time. Such nomination forms can be pulled by the GASHOF committee during the selection process for consideration.

**Section 4** – Voting For all issues a quorum of two-thirds of the Board of Directors must be present with a simple majority for the matter to be approved. In no event should the resumes and ballot forms go out to the membership for voting later than 5:00 p.m. on September 1 of any given year AND returned or discussed for voting by September 30. A ballot will not be counted unless the voting requirements are followed completely. (Example: If a
requirement is to vote for 3 candidates, then three candidates must be marked on the ballot – or the ballot does not count.

Section 5 -- Selection The GAHOF Committee has the responsibility to research and verify the nomination forms and must select the highest quality candidates for consideration. It is their responsibility to select from a cross section of the Greenwood High School athletic community so that all sports, genders, races and ages are considered for inclusion on the ballot. During the First Inaugural group (and maybe the second and third years) every effort should be made to induct one athlete that represents each team. Girls and Boys are different teams. There are enough elite athletes and those that have demonstrated extraordinary statistics and results that are so outstanding without questioning their resume for induction into the GAHOF. ALSO there should be one boys team and one girls team as well as one girls team coach and one boys team coach inducted into the GAHOF. As years go by, a minimum of 6-8 inductees should prevail as well as (maybe) one team and one coach (male or female) for induction.

Section 6 -- Tallying of Votes The GAHOF Committee shall tally the ballot returns. The candidate(s) with the highest number of votes, points or percentage of votes/points shall be inducted. The Nominations Committee at its first yearly meeting will determine whether the voting shall be determined by popular vote or a percentage. The Tri-chairpersons have the responsibility to inform the inductees (by phone or email) as well as the public in the newspaper (by email or phone as also).

Article VI Amendments

Section 1 - - Amendments: Amendments to these Bylaws shall be presented at a regular monthly meeting. The proposed amendments shall be noted in the meeting minutes and voted on at the next regular meeting. Such proposed amendments shall be accepted if approved by a majority vote of the Board of Directors. A quorum of two-thirds of the Board of Directors must be present to vote for any amendment. Simple majority is needed for approval. Voting by email or phone is not an acceptable practice. By Laws should never be completely rewritten.

The initial Board of Directors for the Greenwood HS Athletic Hall of Fame:

Tri-chairmanship
Art Sciubba: Executive Director; Todd Tolbert: Athletic Director; Greg Dunn: Administration

Committee Members
Brian Buser, Jason Jaggars, Penny Reece, Greg Cavanah, Melinda Logic, Suzie Berger, Melanie Llontop, Holly Whittinghill, Nick Lowe
GREENWOOD ATHLETICS HALL OF FAME

This entitles

______________________________ Charter Member

To nominate and vote on candidates for induction into the Greenwood Athletics Hall of Fame.

Thank you for your contribution.

_________________________ _____________
GAHOF Executive Director Date GHS Athletic Director
All forms must be returned by September 1. You may nominate an athlete, coach, or team. Please type or print clearly. If deceased, please give name of nearest relative and phone.

Name of Nominee _______________________________ Phone __________

Year of graduation or team performance _______  Email ________________________________

The nominee is _____athlete  _____coach  _____team  _____Individual

HIGH SCHOOL ATHLETE or COACHING CAREER
Sports participated in; Years on Varsity; years as Captain if any (i.e. Football 1,2,3-capt)

1. _______________________________________
2. _______________________________________
3. _______________________________________
4. _______________________________________ 

Individual Honors/Accomplishments
___________________________________________
___________________________________________
___________________________________________
___________________________________________

Team Honors/Accomplishments
___________________________________________
___________________________________________

Post High School Athletic or Coaching Career 
___________________________________________
___________________________________________

This Candidate should be in the Greenwood Athletic Hall of Fame because
___________________________________________
___________________________________________
___________________________________________

Your Name __________________________________

Printed ____________________ Signature ____________________________

Charter Membership number _______

ADDRESS __________________________ City, State ZIP _______________________

Email _____________________________ Phone __________________________
GREENWOOD
High School

ATHLETICS
HALL OF FAME

Presented to

In recognition as a member of the Team

Inducted on this date ________________  Head Coach ___________________________

GHSASHOF Executive Director  Greenwood High School Athletic Director

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Enclosure 4

Greenwood High School Athletics Hall of Fame
5065 Scottsville Road; Bowling Green, Kentucky 42104

_____ Program Advertising Page   _____ Individual Charter Membership

___ full page: $75; ___½ page: $50; ___¼ page: $25; ___$15 ___$25 ___$50

Corporate Sponsors:
___ Platinum ($500) ___ Gold ($300) ___ Silver ($200) ___ Bronze ($100)

Advertiser___________________________ Name ______________________________

Address ________________________________ (Signature for authorization)

City_________________________ State / Zip _____________ Phone_______________

_____ Logo Enclosed or design on back

Thank you for your support of the Greenwood High School Athletics Hall of Fame.